

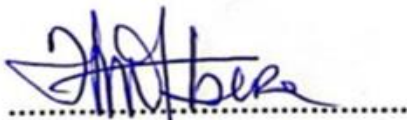
# BEREKUM EAST MUNICIPAL ASSEMBLY

FOR

2025

**IMPOSITION OF RATES AND FEE FIXING RESOLUTION FOR 2025**  
**BEREKUM EAST MUNICIPAL ASSEMBLY**  
**BONO REGION**  
**LOCAL GOVERNANCE ACT 2016, ACT 936**

The making and levying of the following Rates and Fee Fixing Resolution for the Financial year 1st January 2025 to 31st December 2025 have been discussed and approved by the Berekum East Municipal Assembly. The Assembly acted under the powers conferred on it by section 137 through to 169 of the Local Governance Act 2016 (Act 936). This notice constitutes the effective making and levying of Rates and Fee Fixing Resolution as from 1st January 2025 to 31st December 2025. It shall however be the duty of every person liable to pay the approved rates, fees, permits and license to the officers of the Berekum East Municipal Assembly on or before 31st March, 2025 It must be noted that after 31st March, 2025, the Berekum East Municipal Assembly shall use every necessary legal provisions made under Act 936 to enforce and the Assembly's By-laws to ensure the payment of these rates, fees, permits and licenses. This Resolution was approved at a General Assembly meeting held on 29th October, 2024 at the Berekum East Municipal Assembly Conference Hall.



**MR. AYAMBIRE AKADITI**  
**(MUN. CO-ORDINATING DIRECTOR)**



**HON. HAJIAH FATIMATU ABUBAKARI**  
**(PRESIDING MEMBER)**

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
<b>A. RATE</b>					
1		Basic Rates		2.00	2.00
2		Property Rates			
		Assessed/Valued Property Rate			
	2.01	1st Class Residential Area	Per Annum	0.0005	0.0005
	2.02	2nd Class Residential Area	Per Annum	0.0004	0.0004
	2.03	3rd Class Residential Area	Per Annum	0.0003	0.0003
	2.04	Commercial	Per Annum	0.0008	0.0008
	2.05	Mixed Use	Per Annum	0.0005	0.0005
	2.06	Industrial(Telecom Mast, VRA Transformers &sub-stations)/	Per Annum	0.003	0.003
	2.07	Offices	Per Annum	0.002	0.002
	2.08	Licenses Premises(Fuel station, hotel, restaurants&bars)	Per Annum	0.002	0.002
	2.09	Hospitals & Clinics	Per Annum	0.0008	0.0008
	2.10	Schools	Per Annum	0.0008	0.0008
	2.11	Cocoa Board Properties	Per Annum	0.004	0.004
	2.12	Value from 1.00 to 99,999.00	Per Annum	40.00	60.00
3		<b>Unassessed property Rate</b>			
		<b>1st Class Residential - (Berekum, Kato, Kyiribaa, Mpatasie, Senase, Biadan, Kutre No.2 and Mpatapo)</b>			
	3.01	1st Class Residential (4 Storey Building and above)	Per Annum	200.00	200.00
	3.02	1st Class Residential (3 Storey Building)	Per Annum	150.00	150.00
	3.03	1st Class Residential (2 Storey Building)	Per Annum	100.00	100.00
	3.04	1st Class Residential (1 Storey Building)	Per Annum	80.00	80.00
	3.05	1st Class Compound House Residential	Per Annum	70.00	70.00
	3.06	1st Class Residential Self-Contained	Per Annum	60.00	60.00
	3.07	1st Class Residential Boys-Quarters	Per Annum	50.00	50.00
	3.08	1st Class change of Ownership (House)	Per Annum	300.00	300.00
	3.09	1st Class change of Ownership (Plot)	Per Annum	150.00	150.00
	3.10	1st Class Registration of Plot	Per Annum	50.00	50.00
	3.11	1st Class Undeveloped Plot	Per Annum	20.00	20.00
		<b>Commercial</b>			
	3.12	1st Class Commercial (3 Storey Building and above)	Per Annum	200.00	200.00
	3.13	1st Class Commercial (2 Storey Building)	Per Annum	150.00	150.00
	3.14	1st Class Commercial (1 Storey Building)	Per Annum	100.00	100.00
	3.15	1st Class Commercial Compound House	Per Annum	70.00	70.00
	3.16	1st Class Commercial Boys-Quarters	Per Annum	60.00	60.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
<b>Mixed Use</b>					
	3.17	1st Class Mixed use (3 Storey Building and ab	Per Annum	300.00	300.00
	3.18	1st Class Mixed use (2 Storey Building)	Per Annum	200.00	200.00
	3.19	1st Class Mixed use (1Storey Building)	Per Annum	150.00	150.00
<b>2nd Class Residential (Kutire No. 1)</b>					
	3.20	2nd Class Residential Compound House	Per Annum	40.00	40.00
	3.21	2nd Class Residential Self-Contained	Per Annum	40.00	40.00
	3.22	2nd Class Residential Boys-Quarters	Per Annum	40.00	40.00
<b>2nd Class Residential (Akrofro)</b>					
	3.23	2nd Class Residential Compound House	Per Annum	30.00	30.00
	3.24	2nd Class Residential Self-Contained	Per Annum	30.00	30.00
	3.25	2nd Class Residential Boys-Quarters	Per Annum	30.00	30.00
4	Special Rates				
	4.01	Cattle Rates - Aliens	Per Annum	5.00	5.00
	4.03	Cattle Rates - Residents	Per Annum	3.00	3.00
<b>B. PERMITS</b>					
Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
BUILDING PLANS AND PERMITS					
5	5.01	JACKET/APPLICATION FORMS (Permanent Structure)	Per Project	60.00	60.00
	5.02	Jacket for temporal permit	Per Project	20.00	20.00
	5.03	Building Plan Fee	Per Project	100.00	150.00
<i>BUILDING PROCESSING FEE (Non-Refundable Deposit)</i>					
6	RESIDENTIAL				
	6.01	General residential development (below 2 storey)	Per Project	100.00	100.00
	6.02	2 storey residential development	Per Project	150.00	150.00
	6.03	3 storey residential development	Per Project	200.00	200.00
	6.04	4 storey and above residential development	Per Square Metre	300 + 100 for each additional floor	300 + 100 for each additional floor
	6.05	Apartments	Per Unit	100.00	100.00
7	COMMERCIAL				
	7.01	Gas Filling Station	Per Project	4,000.00	4,000.00
	7.02	Petrol, Diesel etc stations	2 Dispensers	6,000.00	6,000.00
	7.03	Petrol, Diesel etc stations	Any additional Dispenser	1,000.00	1,000.00
<i>Shops</i>					
	7.03	Up to 2 storey shops development	Per Project	150.00	150.00
	7.04	3 storey shops development	Per Project	250.00	250.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	7.05	4 storey and above shops development	Per Project	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Hotels</i>			
	7.06	2 Storey Hotel building	Per Project	150.00	150.00
	7.07	3 Storey Hotel building	Per Project	200.00	200.00
	7.08	4 Storey Hotel building and above	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
	7.09	Restaurants	Per Project		
	7.10	Single storey restaurant	Per Project	150.00	150.00
	7.11	2 storey restaurant	Per Project	200.00	200.00
	7.12	3 storey restaurant	Per Project	350.00	350.00
	7.13	Restaurant Building with gross floor area above 450m <sup>2</sup>	Per Square Metre	3500 + 100 for each additional floor	3500 + 100 for each additional floor
		<i>Banking hall</i>			
	7.14	1 storey Banking hall	Per Project	150.00	150.00
	7.15	2 storey Banking hall	Per Project	200.00	200.00
	7.16	3 storey Banking hall	Per Project	250.00	250.00
	7.17	Banking hall with a gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
	7.18	<i>Radio/TV station building</i>			
	7.19	1 storey building	Per Project	150.00	150.00
	7.20	2 storey building	Per Project	200.00	200.00
	7.21	3 storey building	Per Project	250.00	250.00
	7.22	4 storey building and above	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
	7.23	Telecommunication Mast	Per 35m	6,500.00	6,500.00
	7.24	Telecommunication Mast	Any additional meter	200.00	200.00
	7.25	Erection of roof top tower		3,000.00	3,000.00
		<i>Printing houses</i>			
	7.26	1 storey printing house	Per Project	375.00	375.00
	7.27	2 storey printing house	Per Project	500.00	500.00
	7.28	3 Storey printing house	Per Project	650.00	650.00
	7.29	4 storey building and above	Per Square Metre	900 + 270 for each additional floor	900 + 270 for each additional floor

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	7.30	Funeral home - CAT C - Single storey funeral home	Per Project	150.00	150.00
8		CIVIC AND CULTURAL			
		<i>Offices</i>			
	8.01	Up to 2 storey office	Per Project	150.00	150.00
	8.02	3 storey office	Per Project	200.00	200.00
	8.03	4 storey office and above	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Churches/mosque</i>			
	8.04	1 storey church/mosque	Per Project	150.00	150.00
	8.05	2 storey church/mosque	Per Project	200.00	200.00
	8.06	3 storey church/mosque	Per Project	350.00	350.00
	8.07	Church/Mosque building with gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Hospital/Clinic/Laboratory</i>			
	8.08	1 storey Hospital/clinic/laboratory	Per Project	200.00	200.00
	8.09	2 storey Hospital/clinic/laboratory	Per Project	250.00	250.00
	8.10	3 storey Hospital/clinic/laboratory	Per Project	300.00	300.00
	8.11	4 storey Hospital/clinic/laboratory and above	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
9		FACTORIES/INDUSTRIAL BUILDINGS			
	9.01	Ware house (storage only) - 1 storey Ware house (storage only)	Per Project	200.00	200.00
	9.02	Factories - Up to 2 storey factory	Per Project	200.00	200.00
10		EDUCATION (PRIVATE)			
		<i>Pre-school</i>			
	10.01	1 storey pre-school	Per Project	150.00	150.00
	10.02	2 storey pre-school	Per Project	200.00	200.00
	10.03	3 storey pre-school	Per Project	250.00	250.00
	10.04	Pre-school building with gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Basic School</i>			
	10.05	1 storey basic school	Per Project	150.00	150.00
	10.06	2 storey basic school	Per Project	200.00	200.00
	10.07	3 storey basic school	Per Project	250.00	250.00
	10.08	Basic School building with gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
		<i>Second Cycle School</i>			
	10.09	1 storey second cycle school	Per Project	150.00	150.00
	10.10	2 storey second cycle school	Per Project	200.00	200.00
	10.11	3 storey second cycle school	Per Project	250.00	250.00
	10.12	4 storey second cycle school and above	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Basic and second cycle</i>			
	10.13	1 storey basic and second cycle school	Per Project	150.00	150.00
	10.14	2 storey basic and second cycle school	Per Project	200.00	200.00
	10.15	3 storey basic and second cycle school	Per Project	250.00	250.00
	10.16	Basic & Second Cycle School building with gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Vocational/Technical</i>			
	10.17	1 storey vocational/technical school	Per Project	150.00	150.00
	10.18	2 storey vocational/technical school	Per Project	200.00	200.00
	10.19	3 storey vocational/technical school	Per Project	250.00	250.00
	10.20	Vocational/Technical school building with gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
		<i>Tertiary</i>			
	10.21	1 storey private tertiary school building	Per Project	150.00	150.00
	10.22	2 storey private tertiary school building	Per Project	200.00	200.00
	10.23	3 storey private tertiary school building	Per Project	250.00	250.00
	10.24	Private Tertiary School building with gross floor area above 450m <sup>2</sup>	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
11		Driving Schools			
	11.01	1 storey private driving school	Per Project	150.00	150.00
	11.02	2 storey private driving school	Per Project	200.00	200.00
	11.03	3 storey private driving school	Per Project	250.00	250.00
	11.04	4 storey private driving school and above	Per Square Metre	350 + 100 for each additional floor	350 + 100 for each additional floor
12		OPEN SPACE & RECREATIONAL DEVELOPMENT			
	12.01	Events centre	Per Project	1,000.00	1,000.00
	12.02	Renovation/Rehabilitation/Refurbishment	Per Project	2,500.00	2,500.00
	12.03	Hoarding (Non-residential)	Per Project	1,000.00	1,000.00
	12.04	Demolishing	Per Project	1,500.00	1,500.00
	12.05	Commercial - CAT 'B'	Per Project	300.00	300.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	12.06	Industrial - CAT 'B'	Per Project	400.00	400.00
	12.07	Civic & Cultural - CAT 'B'	Per Project	300.00	300.00
	12.08	Residential	Per Project	100.00	100.00
13	13.01	Temporary Structures	Per Project	50.00	50.00
14		Zoning Comments			
	14.01	0.16 acre	Per Acre	150.00	150.00
	14.02	0.17 acres - 0.32 acre	Per Acre	200.00	200.00
	14.03	0.33 acre - 1 acre	Per Acre	250.00	250.00
	14.04	Above 1 acre	Per Acre	300.00	300.00

**C. Business Licences / Business Operating Permit (BOP)**

15		Adinkra Designers/Kente/Smock Weavers & Sellers			
	15.01	CAT C - Sellers Only (Large)	Per Annum	70.00	70.00
	15.02	CAT F - Sellers Only (Medium/Small)	Per Annum	50.00	50.00
16		Agro Chemical/Farm Inputs Dealers - CAT H - Retailers	Per Annum	50.00	50.00
17		Agro Machine Dealers - CAT C - Retailers	Per Annum	60.00	60.00
18		Akpeteshie (liquor) Dealers			
		<i>Manufacturers (Distillers)</i>			
	18.01	CAT B - Medium Scale	Per Annum	120.00	120.00
	18.02	CAT C - Small Scale	Per Annum	80.00	80.00
		<i>Distributors</i>			
	18.03	CAT B - Medium Scale	Per Annum	100.00	100.00
	18.04	CAT C - Small Scale	Per Annum	80.00	80.00
		<i>Home Based/Farm Site</i>			
	18.05	CAT A - Pito (daily brewing)	Per Annum	30.00	30.00
	18.06	CAT B - Palm Wine Tappers	Per Annum	20.00	20.00
	18.07	Akpeteshie Sellers Only	Per Annum	50.00	50.00
19		Aluminium Fabricators (Doors/Windows/Frame) - CAT C - Small Scale	Per Annum	100.00	100.00
20		Aluminium Pot Dealers ('Dadesen')			
	20.01	CAT A - Manufacturers	Per Annum	80.00	80.00
	20.02	CAT C - Retailers	Per Annum	50.00	50.00
21		Aluminium Manufacturing - CAT C - Roofing Sheets only	Per Annum	2,500.00	2,500.00
22		Aluminium Product Retailers			
	22.01	CAT A - Store (Large)	Per Annum	100.00	100.00
	22.02	CAT B - Container/Kiosk (Medium)	Per Annum	80.00	80.00
	22.03	CAT C - Table Top (Small)	Per Annum	50.00	50.00

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23	23.01	Artisans (Self Employed) - Masons, Carpenters, Plumbers, Electricians, Painters, Steel Benders, Tile Layers etc.	Per Annum	50.00	50.00
	23.02	Artisans in containers ( Artisan fees and temporal permit fees joined)	Per Annum	100.00	100.00
24		Auto Mechanics/ Electricians/Sprayers Etc. <i>Air Condition Mechanics</i>			
	24.01	CAT B - Informal Garage with Shop	Per Annum	50.00	50.00
	24.02	CAT C - Informal Garage without Shop	Per Annum	50.00	50.00
	24.03	CAT D - Others <i>Welders</i>	Per Annum	50.00	50.00
	24.04	CAT B - Light vehicle repairs, Container Shops and Iron Gates <i>Auto Body Repairers (Straighters)</i>	Per Annum	50.00	50.00
	24.05	CAT B - Informal Garage with Shop	Per Annum	50.00	50.00
	24.06	CAT C - Informal Garage without Shop	Per Annum	50.00	50.00
	24.07	CAT D - Others <i>Auto Electricians</i>	Per Annum	50.00	50.00
	24.08	CAT A - With Battery Charging	Per Annum	50.00	50.00
	24.09	CAT B - Without Battery Charging <i>Auto Mechanics (Fitters)</i>	Per Annum	50.00	50.00
	24.10	CAT B - Heavy Duty Trucks	Per Annum	50.00	50.00
	24.11	CAT C - Light Duty Trucks (3 to 5 tonnes)	Per Annum	50.00	50.00
	24.12	CAT D - Light Duty Vehicles (Below 3 tonnes) <i>Auto Sprayers</i>	Per Annum	50.00	50.00
	24.13	CAT B - Spraying without Oven <i>Auto Upholstery (Car Seat Sowing)</i>	Per Annum	50.00	50.00
	24.14	CAT A - Moulding and Seat Cover Sewing <i>Vulcanisers</i>	Per Annum	50.00	50.00
	24.15	CAT C - Wheel Balancing and Alignment	Per Annum	50.00	50.00
	24.16	CAT D - Tyre Repairs only	Per Annum	40.00	40.00
	24.17	<i>Brake Specialist</i>	Per Annum	50.00	50.00
	24.18	<i>Carburetor Specialist</i>	Per Annum	50.00	50.00
	24.19	<i>Plastic Welders and Fabricators</i>	Per Annum	50.00	50.00
	24.20	<i>Radiator Specialist</i>	Per Annum	50.00	50.00
25		<b>Automobile Companies</b>			
		Used Vehicle Sales (Second-hand Car Dealers)			
	25.01	CAT C - Small Scale (Below 20 Vehicles) Heavy Equipment Hiring Services	Per Annum	200.00	200.00



Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	25.02	CAT B - Construction Equipment (Road & Building)	Per Annum	1,000.00	1,000.00
	25.03	CAT C - Others (small scale)	Per Annum	500.00	500.00
26		Bags and Suitcases Dealers (New)			
	26.01	CAT B - Medium Scale	Per Annum	100.00	100.00
	26.02	CAT C - Small Scale	Per Annum	70.00	70.00
27		Barbering Shop (floor space and number of points)			
	27.01	CAT B - Medium Shop (3-5 staff)	Per Annum	50.00	50.00
	27.02	CAT C - Small Shop (1-2 staff)	Per Annum	40.00	40.00
	27.03	CAT E - Barbering accessory shop	Per Annum	50.00	50.00
28		Bakeries			
	28.01	CAT B - Medium Scale	Per Annum	50.00	50.00
	28.02	CAT C - Small Scale	Per Annum	30.00	30.00
29		Beer/Wine/Spirits/Soft Drinks Sales			
	29.01	CAT A - Depots	Per Annum	500.00	500.00
	29.02	CAT B - Wholesale	Per Annum	200.00	200.00
	29.03	CAT C - Retail	Per Annum	100.00	100.00
30		<i>Bicycles/Tricycles/Motorcycles Dealers</i>			
	30.01	CAT C - Sales Outlets (Small-Medium)	Per Annum	200.00	200.00
	30.02	CAT D - Tricycles Only	Per Annum	200.00	200.00
	30.03	CAT E - Bicycles Only	Per Annum	80.00	80.00
31		<i>Bicycles/Tricycles/Motorcycles Parts Sales</i>			
	31.01	CAT C - Motorcycle/Tricycles	Per Annum	80.00	80.00
	31.02	CAT E - Bicycles	Per Annum	50.00	50.00
32		Bicycle/ Tricycle/ Motorcycle Repairers			
	32.01	CAT A - Tricycle/ Motorcycle	Per Annum	50.00	50.00
	32.02	CAT B - Bicycle	Per Annum	36.00	36.00
33		Bill Boards/Outdoor Adverts	Dependent on class of access		
		Bill Boards (e.g. Road Arches, Unipole spectacular, LEDs, Building wrap or Wall Drape signs, Vehicular Adverts, Banners)			
	33.01	CAT A - Class A1 (Along First Class Accesses)	Per m <sup>2</sup>	120.00	150.00
	33.02	CAT B - Class A2 (Along Second Class Accesses)	Per m <sup>2</sup>	60.00	70.00
	33.03	CAT C - Class A3 (Along Third Class Accesses)	Per m <sup>2</sup>	30.00	40.00
	33.04	Lamp Post Advertisement (Street Light Poles)	Per pole ( 1 face)	50.00	60.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	33.05	Lamp Post Advertisement (Street Light Poles)	Per pole ( 2 faces)	80.00	85.00
	33.06	Posters / Banners	Per Day	10.00	10.00
	33.07	Others (Not categorised above)	Per m <sup>2</sup>	40.00	40.00
34	34.01	Blacksmith	Per Annum	50.00	50.00
35	35.01	Blocks & Concrete Producers			
	35.02	CAT C - Medium Scale (Machine for blocks only)	Per Annum	70.00	70.00
	35.03	CAT D - Small Scale (Manual blocks only)	Per Annum	50.00	50.00
	35.04	CAT F - Tiles/Pavement Blocks and Terrazzo Works (Chipping)	Per Annum	50.00	50.00
36		Book, Stationery, Office Equipment, Computer & Accessory, etc. Shops			
	36.01	CAT C - Computer & Accessories, Office Equipment	Per Annum	200.00	200.00
	36.02	CAT E - Book Shops, Stationeries	Per Annum	70.00	70.00
37		Bolt and Knot Dealers - CAT A - Shop	Per Annum	30.00	30.00
38		Boutiques			
	38.01	CAT B - Medium Scale	Per Annum	100.00	100.00
	38.02	CAT C - Small Scale	Per Annum	80.00	80.00
39		Building Material Dealers – Retail			
	39.01	CAT A - Large Scale	Per Annum	200.00	200.00
	39.02	CAT B - Medium Scale	Per Annum	150.00	150.00
	39.03	CAT C - Small Scale (Containers/ Kiosk)	Per Annum	120.00	120.00
40		Business Centres			
	40.01	CAT D - Internet, Word Processing, Printing and Copying Services plus below 11 Work stations	Per Annum	100.00	100.00
	40.02	CAT E - Secretarial Services (Word Processing, Printing and Copying Services)	Per Annum	50.00	50.00
41		Butcher's Licence - CAT 'B'	Per Annum	30.00	30.00
42		Car Washing Bay			
	42.01	CAT B - Jet Washing and Drinking Facility	Per Annum	100.00	100.00
	42.02	CAT C - Jet Washing Only	Per Annum	80.00	80.00
	42.03	CAT D - Manual Washing	Per Annum	50.00	50.00
43		Carpentry Workshops			
	43.01	CAT B - Furniture (plus upholstery - Medium)	Per Annum	70.00	70.00
	43.02	CAT D - Furniture / Other works	Per Annum	50.00	50.00
44		Casino/ Betting Companies (CAT 'D' )	Per Annum	1,500.00	1,500.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
45		Contracted Caterers (e.g. School Feeding) - CAT C - Up to 500 pupils	Per Annum	100.00	100.00
46		Ceremonial Hiring Services			
	46.01	CAT C - Canopies, Chairs, Tables	Per Annum	50.00	50.00
	46.02	CAT F - Spinners (Large)	Per Annum	50.00	50.00
47		Cocoa/ Shea Nut/Cotton Buying Companies			
	47.01	CAT B - Medium Scale (Mother Company)	Per Annum	1,000.00	1,000.00
	47.02	CAT C - Medium Scale (Agent)	Per Annum	500.00	500.00
48		Coffee/Cashew Buying Companies			
	48.01	CAT B - Medium Scale (Mother Company)	Per Annum	1,000.00	1,000.00
	48.02	CAT C - Small Scale (Agent)	Per Annum	500.00	500.00
49		Coffin Dealers			
	49.01	CAT C - Manual (Manufacture & Sale)	Per Annum	50.00	50.00
	49.02	CAT D - Sales Outlets	Per Annum	50.00	50.00
50		Cold Storage Facilities			
		<i>Non-Importers with Containerised Cold Storage Facilities (Local)</i>			
	50.01	CAT B - 20 Footer Container (eg. Enso Nyame Ye, Maranatha)	Per Annum	300.00	300.00
	50.02	CAT C - Below 20 Footer Container	Per Annum	120.00	120.00
	50.03	CAT D - Deep freezer	Per Annum	70.00	70.00
51		Commercial Houses/Departmental Stores /Provision stores			
	51.01	CAT E - Medium Supermarkets	Per Annum	120.00	120.00
	51.02	CAT F - Small Supermarkets	Per Annum	100.00	100.00
	51.03	CAT G - Neighbourhood Shops (Provision Shops)	Per Annum	70.00	70.00
	51.04	CAT H - Containers/Small Shops	Per Annum	50.00	50.00
52	52.01	Commercialised State - CAT D - District Offices (Eg SIC) Companies/Corporations	Per Annum	500.00	500.00
53	52.02	Commissioner of Oath/Letter Writers - CAT 'A'	Per Annum	50.00	50.00
54	52.03	Communication Mast Operating Licence - CAT A - 1-10 Masts	Per Annum /per mast	2,092.16	2,092.16
55	52.04	Computer/Accessories/ Office Equipment Repairs - CAT C - Small Scale	Per Annum	50.00	50.00
56		Contractors/Suppliers (Registration)			
	A.	CAT A - Roads and Bridge Works			
	56.01	Class A			
	56.02	A1	Onetime	1,000.00	1,500.00
	56.03	A2	Onetime	1,000.00	1,400.00
		Class B			

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	56.04	B1	Onetime	1,000.00	1,300.00
	56.05	B2	Onetime	1,000.00	1,200.00
		Class S			
	56.06	S1	Onetime	1,000.00	1,100.00
	B.	CAT B - Building/Civil Works			
		Class D			
	56.07	D1	Onetime	500.00	500.00
	56.08	D2	Onetime	200.00	200.00
	56.09	D3	Onetime	200.00	200.00
		Class K			
	56.10	K1	Onetime	500.00	500.00
	56.11	K2	Onetime	200.00	200.00
	56.12	K3	Onetime	200.00	200.00
	C.	CAT C - Electrical Works (Class E)			
	56.13	E1	Onetime	200.00	200.00
	D.	CAT D - Plumbing Works (Class G)			
	56.14	CAT A - G1	Onetime	200.00	200.00
	E.	All Other Contractors			
	56.15	CAT A - Assembly Revenue Contractors	Onetime	200.00	200.00
	56.16	CAT B - Private Revenue Contractors	Onetime	200.00	200.00
	56.17	CAT C - Disinfestation Agencies	Onetime	200.00	200.00
	56.18	CAT D - Agents of Utility Company (eg VRA Power Sellers)	Onetime	100.00	100.00
57		Contractors' Licence (Renewal)			
	A.	CAT A - Roads and Bridge Works			
		Class A			
	57.01	A1	Per Annum	500.00	500.00
	57.02	A2	Per Annum	500.00	500.00
		Class B			
	57.03	B1	Per Annum	500.00	500.00
	57.04	B2	Per Annum	500.00	500.00
		Class S			
	57.05	S1	Per Annum	500.00	500.00
	B.	CAT B - Building/Civil Works			
		Class D			
	57.06	D1	Per Annum	300.00	300.00
	57.07	D2	Per Annum	300.00	300.00
		Class K			
	57.08	K1	Per Annum	300.00	300.00
	57.09	K2	Per Annum	300.00	300.00
	C.	CAT C - Electrical Works (Class E)			
	57.10	E1	Per Annum	100.00	100.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	D.	CAT D - Plumbing Works (Class G)			
	57.11	CAT A - G1	Per Annum	100.00	100.00
	E.	All Other Contractors			
	57.12	CAT A - Assembly Revenue Contractors	Per Annum	100.00	100.00
	57.13	CAT B - Private Revenue Contractors	Per Annum	100.00	100.00
	57.14	CAT C - Disinfestation Agencies	Per Annum	100.00	100.00
	57.15	CAT D - Agents of Utility Company	Per Annum	80.00	80.00
58		Cooking/Household Utensil Sales			
	58.01	CAT 'A'	Per Annum	80.00	80.00
	58.02	CAT 'B'	Per Annum	80.00	80.00
59		Cosmetic/Personal Care/Hair Product Sales			
	59.01	CAT A - Wholesale and Retail	Per Annum	150.00	150.00
	59.02	CAT C - Retail	Per Annum	100.00	100.00
	59.03	CAT D - Table top	Per Annum	50.00	50.00
60		Curtains/Carpets etc. Sales			
	60.01	CAT 'A'	Per Annum	70.00	70.00
	60.02	CAT 'B'	Per Annum	70.00	70.00
61		Dressmaking/Tailoring Services			
	61.01	CAT B - Knitting and Embroidery	Per Annum	60.00	60.00
	61.02	CAT D - Knitting only	Per Annum	50.00	50.00
	61.03	CAT F - Haberdashery Only	Per Annum	50.00	50.00
62		Drilling Companies (Borehole) - CAT B - Exploration & Prospecting - (Small)	Per Annum	2,000.00	2,000.00
63		Driving Schools	Per Annum	100.00	100.00
64		Educational Institutions – Private			
		<i>Pre-school Facilities</i>			
	64.01	CAT B - Day Care/Crèche/Nursery/KG	Per Annum	250.00	250.00
		<i>Primary Schools/Junior High Schools</i>			
	64.02	CAT 'C' (KG/Prim./JHS)	Per Annum	500.00	500.00
	64.03	CAT 'D' (KG/Prim School only)	Per Annum	300.00	300.00
		<i>Senior High/Technical Schools</i>			
	64.04	CAT 'C'	Per Annum	600.00	600.00
		<i>Training &amp; Vocational Institutions</i>			
	64.05	CAT B - Fashion/Catering School / Cosmetologist/Beauticians etc.	Per Annum	300.00	300.00
		<i>Tertiary Schools</i>			
	64.06	CAT C - Diploma and above	Per Annum	500.00	500.00
		<i>Computer Schools/ Training Centre</i>			
	64.07	CAT C - Local (Small)	Per Annum	150.00	150.00
65		Egg Dealers			
	65.01	CAT A - Wholesale	Per Annum	70.00	70.00
	65.02	CAT B - Retail Shops	Per Annum	50.00	50.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
66		Electrical Appliances (New & Second-hand)			
	66.01	CAT C - Retailers (Large)	Per Annum	150.00	150.00
	66.02	CAT D - Retailers - (Small)	Per Annum	100.00	100.00
67		Electronic/Home Appliances/Shops (New & Second Hand)			
	67.01	CAT E - Retailers (Shops and Containers - Large)	Per Annum	300.00	300.00
	67.02	CAT F - Retailers (Shops and Containers - Small)	Per Annum	200.00	200.00
68		Electronic Media (Radio) Operators			
	68.01	CAT C - District	Per Annum	2,800.00	2,800.00
	68.02	CAT D - Community	Per Annum	1,000.00	1,000.00
	68.03	CAT E - Information Centres (Urban)	Per Annum	250.00	250.00
	68.04	CAT F - Information Centres (Rural)	Per Annum	200.00	200.00
69		Electronic Media (Television) Operators - CAT C - Medium Scale (eg Hennes TV)		4,000.00	4,000.00
70		Fabric Dealers (Clothing Sellers)			
	70.01	CAT C - Wholesale	Per Annum	150.00	150.00
	70.02	CAT D - Retail	Per Annum	100.00	100.00
	70.03	CAT E - Table Top	Per Annum	50.00	50.00
71		Feed Sellers - CAT C - Retailers	Per Annum	80.00	80.00
72		Financial Institutions (Banking) - Universal / Commercial Banks			
	72.01	CAT D - Branch/District Office	Per Annum	10,000.00	10,000.00
	72.02	CAT F - Rural Bank	Per Annum	2,000.00	2,000.00
	72.03	CAT G - Agency Office (Rural Bank)	Per Annum	1,000.00	1,000.00
	72.04	CAT H - Mobilisation Centres/Vans	Per Annum	300.00	300.00
73		Financial Institutions (Non-Banking)			
		Insurance Companies, Debt Servicing Companies, Security Discount Houses etc.			
	73.01	CAT C - Branch Office	Per Annum	2,000.00	2,000.00
	73.02	CAT D - Agency Office	Per Annum	500.00	500.00
		Micro-Finance Institutions			
		Saving and Loans Company/Credit Unions			
	73.03	CAT C - Branch Office	Per Annum	1,000.00	1,000.00
	73.04	CAT E - Susu Collectors	Per Annum	150.00	150.00
	73.05	Mobile Money - CAT 'B'	Per Annum	100.00	100.00
74		Furniture Showroom - CAT C - Small scale	Per Annum	150.00	150.00
75		General Goods - Sales (e.g. Generator, Water pump, Chain saw, etc. ) - CAT B - Medium	Per Annum	200.00	200.00
76		Gift Shops - CAT B - Small Scale	Per Annum	50.00	50.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
77		Glass Sellers (Tainted /Plain)			
	77.01	CAT B - Medium Scale	Per Annum	200.00	200.00
	77.02	CAT C - Small Scale	Per Annum	150.00	150.00
78		Hair & Beauty Service Providers			
	78.01	CAT D - Big Salon ( 5 workers and above)	Per Annum	50.00	50.00
	78.02	CAT E - Small Salon ( 4 workers and below)	Per Annum	40.00	40.00
79		Hawkers Licence (shoes, clothes, food stuff etc)	Per Day	1.00	1.00
80		Health Facilities – Private			
		<i>Dental Clinics</i>			
	80.01	CAT C - Small Scale	Per Annum	100.00	100.00
		<i>Eye Clinics</i>			
	80.02	CAT B - Small Scale	Per Annum	100.00	100.00
		<i>Hospitals/Clinics</i>			
	80.03	CAT B - In and Outpatient	Per Annum	300.00	300.00
	80.04	CAT C - Outpatient	Per Annum	150.00	150.00
		<i>Maternity Homes</i>			
	80.05	CAT B - Midwifery Services	Per Annum	100.00	100.00
		<i>Medical Laboratory Facilities</i>			
	80.06	CAT C - Ordinary Services	Per Annum	150.00	150.00
		Licensed Herbal Medicine Units			
	80.07	CAT C - Clinic and Medicine Producers (Local)	Per Annum	200.00	200.00
	80.08	CAT F - Herbal Shops (Local)	Per Annum	40.00	40.00
81	81.01	Hearse/Ambulance Services - CAT C - Small Scale (1-2 Vehicles)	Per Annum	50.00	50.00
82		Ice Cream/Yoghurt Dealers			
	82.01	CAT E - Wholesale/Depot	Per Annum	100.00	100.00
	82.02	CAT F - Retail	Per Annum	80.00	80.00
83	83.01	Interior/Event Decorators - CAT B - Individuals	Per Annum	80.00	80.00
84	83.02	Jewellery Shops - CAT C - Retail (Small)	Per Annum	80.00	80.00
85	83.03	Jewellery Repairers (watches/bracelets, etc. - CAT 'A' )	Per Annum	40.00	40.00
86	83.04	Key Cutters	Per Annum	50.00	50.00
87	83.05	Laundry Services - CAT C - Small Scale	Per Annum	40.00	40.00
88	83.06	Leather Works - CAT C - Producers / repairers (Handmade)	Per Annum	50.00	50.00
89		Livestock Farms (Cattle etc)			
	89.01	CAT D - Small-sized ( 1,000 to 2,000 animals)	Per Annum	100.00	100.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	89.02	CAT E - Very Small-sized (below 1,000 animals)	Per Annum	80.00	80.00
90		Lottery Business Operators			
	90.01	CAT B - National Marketing Companies/Agents	Per Annum	120.00	120.00
	90.02	CAT C - Lotto Receiver	Per Annum	30.00	30.00
91		Lumber Business (Including Saw Mill)			
	77.1	CAT 'C' - Saw Mill (eg ABTS)	Per Annum	1,000.00	1,000.00
	77.2	CAT 'D' (Table saw)	Per Annum	200.00	200.00
92		Mattress/Foam Products Dealers			
	78.1	CAT C - Retailers (Medium Scale)	Per Annum	200.00	200.00
	78.2	CAT D - Retailers (Small Scale)	Per Annum	150.00	150.00
93		Metal Fabricators - CAT D - Canopies,, chairs, beds, coal pots etc	Per Annum	100.00	100.00
94		Milling Businesses (Food Mills)			
	80.1	CAT A - Above 3 Machines	Per Annum	70.00	70.00
	80.2	CAT B - 2-3 Machines	Per Annum	50.00	50.00
	80.3	CAT C - 1 Machine Only	Per Annum	30.00	30.00
95		Mineral Water Producers			
	81.1	CAT B - Bottled & Sachet Water	Per Annum	400.00	400.00
	81.2	CAT C - Sachet Water	Per Annum	200.00	200.00
96		Mineral Water Distribution/Sales			
	82.1	CAT C - Retail (Large)	Per Annum	80.00	80.00
	82.2	CAT D - Retail (Medium)	Per Annum	60.00	60.00
97		Mining Companies' Registration - CAT D - Prospecting	Onetime Payment	5,000.00	5,000.00
98		Mining Operating Licence - CAT C - Small Scale	Per Annum	8,000.00	8,000.00
99		Mobile Phone & Accessories Sales/Assembling/Repairs			
	99.01	CAT C - Retail/Repairs	Per Annum	200.00	200.00
	99.02	CAT D - Retail Only	Per Annum	150.00	150.00
	99.03	CAT E - Repairs Only	Per Annum	50.00	50.00
100		Mobile Phone Cards Sales - CAT C - Retail	Per Annum	30.00	30.00
101		Non-Governmental Institutions Registration - CAT B - Local NGOs/CSOs	Onetime payment	150.00	150.00
102		Non-Governmental Institutions (Renewal) - CAT B - Local NGOs/CSOs	Per Annum	100.00	100.00
103		Pharmaceutical Companies			
	103.01	CAT E - Pharmacy/Chemist Shop (Medium)	Per Annum	400.00	400.00
	103.02	CAT F - Licensed Chemical Shop (Drug Store) - Berekum Township	Per Annum	200.00	200.00



Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	103.3	CAT F - Licensed Chemical Shop (Drug Store) - Outside Berekum Township	Per Annum	100.00	100.00
104		Photographers / Video Operators			
	104.01	CAT C - Photographic Laboratory	Per Annum	100.00	100.00
	104.02	CAT D - Photo Shops/Studio	Per Annum	50.00	50.00
	104.03	CAT E - Individual video and photography operators	Per Annum	40.00	40.00
105		Plastic Processing and Manufacturing Companies			
	105.01	CAT B - Light product lines (e.g. Plastic chairs)	Per Annum	500.00	500.00
	105.01	CAT D - Polyethylene	Per Annum	100.00	100.00
106		Plastic Product Sales (Including Water tanks)			
	106.01	CAT D - Retail (Medium)	Per Annum	80.00	80.00
	106.02	CAT E - Retail (Small)	Per Annum	60.00	60.00
	106.03	CAT F - Polyethylene Sellers	Per Annum	30.00	30.00
107		Plywood Sellers - CAT 'D'	Per Annum	100.00	100.00
108		Poultry Farms			
	108.01	CAT A - Above 2000 Birds	Per Annum	150.00	150.00
	108.02	CAT B - Up to 2000 Birds	Per Annum	100.00	100.00
	108.03	CAT C - Up to 1000 Birds	Per Annum	80.00	80.00
	108.04	CAT D - Up to 500	Per Annum	50.00	50.00
109		Printing Houses - CAT F - Newspaper/Periodicals Vendors	Per Annum	40.00	40.00
110		Private Security Company - CAT 'C'	Per Annum	200.00	200.00
111		Professional Firms/Individuals - (Architectural, Auditing, Accounting, Engineering, Legal Firms etc.)			
	111.01	CAT E - Partnership	Per Annum	500.00	500.00
	111.02	CAT F - Solo	Per Annum	200.00	200.00
112		Electrical Appliance Repairs (e.g. refrigerator, air condition, iron, etc.) - CAT 'B'	Per Annum	50.00	50.00
113		Registration of Associations & Religious Bodies	Per Annum	150.00	150.00
114		Rubber Stamp Makers	Per Annum	30.00	30.00
115		Scrap Metal Dealers (Including Mine Scrap) - CAT C - Small Scale (Collection Points)	Per Annum	150.00	150.00
116		Service/Filling Stations			
	116.01	CAT B - Fuel and Shopping Centres, washing bay	Per Annum	4,500.00	4,500.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	116.02	CAT C - Fuel and Shopping Centres	Per Annum	3,750.00	3,750.00
	116.03	CAT D - Fuel, and Washing Bay	Per Annum	3,750.00	3,750.00
	116.04	CAT E - Fuel Only	Per Annum	3,000.00	3,000.00
	116.05	CAT F - Surface Tank Points	Per Annum	500.00	500.00
	116.06	CAT J - LPG Only	Per Annum	1,500.00	1,500.00
117	117.01	Signage Writers - CAT B - Manual	Per Annum	50.00	50.00
118	118.01	Spare Parts Sales Outlets (Cars - New) - Category D - Retailers (Small)	Per Annum	50.00	50.00
119	119.01	Spare Parts Sales Outlets(Cars - Second- hand) - Category C - Retailers (Medium/Small)	Per Annum	80.00	80.00
120	120.01	Timber Products Retail Outlets - CAT C - Small scale	Per Annum	200.00	200.00
121		Toilet Operators (Private)			
	121.01	CAT C - 9-16 Seater	Per Annum	50.00	50.00
	121.02	CAT D - Up to 8 Seater	Per Annum	30.00	30.00
122		Tourism Licenced Facilities			
		<b>Hotels/ Beach Resorts/ Motels</b>			
	122.01	CAT D - Two Star	Per Annum	1,000.00	1,000.00
	122.02	CAT E - One Star	Per Annum	800.00	800.00
	122.03	Guest Houses / Budget Hotels	Per Annum	500.00	500.00
	122.04	Body Building Gym - CAT C - Small Scale	Per Annum	100.00	100.00
		<i>Restaurants</i>			
	122.05	CAT B - Grade 2 (Medium)	Per Annum	200.00	200.00
	122.06	CAT C - Grade 3 (Small)	Per Annum	150.00	150.00
		<i>Traditional Catering Establishments (chop bars)</i>			
	122.07	CAT A - Grade 1 (Large)	Per Annum	100.00	100.00
	122.08	CAT B - Grade 2 (Small)	Per Annum	80.00	80.00
		<i>Drinking Bars</i>			
	122.09	CAT A - Grade 1 (Large)	Per Annum	200.00	200.00
	122.10	CAT B - Grade 2 (Small)	Per Annum	100.00	100.00
	122.11	Local Fast Food Vendors	Per Day	1.00	1.00
	122.12	<i>Nightclub - CAT B - Grade 2</i>	Per Annum	300.00	300.00
	122.13	Car Hiring/Rental Services - CAT C - Small Scale	Per Annum	150.00	150.00
123		Transport Companies (Road) - CAT A - With own Terminal	Per Annum	400.00	400.00
124		Transport Unions (Lorry park Operations)			
	124.01	CAT 'A' (Buses) OA / VIP etc	Per Annum	300.00	300.00
	124.02	CAT 'B' (GPRTU)	Per Annum	200.00	200.00
	124.03	CAT 'C' (Taxis)	Per Annum	150.00	150.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
125		Tyre/Battery Dealers – New - CAT B - Retail	Per Annum	150.00	150.00
126		TV & Radio Repairers	Per Annum	50.00	50.00
127		<i>Vehicle Stickers for Embossment</i>	Per Annum		
		General			
	127.01	Taxi	Per Annum	10.00	20.00
	127.02	Heavy Duty (Graders etc.)	Per Annum	20.00	200.00
	127.03	4 - Wheel Cars	Per Annum	10.00	20.00
	127.04	Tricycles/ Motorcycles (Per Unit)	Per Annum	50.00	50.00
		Buses/Trotro			
	127.05	34 Passengers and above	Per Annum	15.00	20.00
	127.06	24 - 33 Passengers	Per Annum	12.00	15.00
	127.07	8 - 23 Passengers	Per Annum	10.00	12.00
		Trucks			
	127.08	Articulator / Timber Trucks	Per Annum	20.00	60.00
	127.09	Cargo Trucks (Above 10 Tonnes)	Per Annum	18.00	45.00
	127.10	Cargo Trucks/Kia (Below 10 Tonnes)	Per Annum	15.00	40.00
	127.11	Tipper Trucks:	Per Annum	20.00	30.00
	127.12	Up to 9.5 Cubic metres	Per Annum	15.00	20.00
		Other Vehicles			
	127.13	Hearse (Ambulance)	Per Annum	10.00	10.00
	127.14	Tractors	Per Annum	10.00	10.00
128		Windscreen Dealers - CAT 'C' (Small scale)	Per Annum	70.00	70.00
129		Wood Fuel			
	129.01	CAT D - Firewood Sellers (Small)	Per Annum	20.00	20.00
	129.02	CAT E - Charcoal Sellers	Per Annum	45.00	45.00
130		Licensed Arms & Ammunition Dealers - CAT 'B'	Per Annum	300.00	300.00
130B	130B1	Sand and stone Contractors	Per Annum	50.00	50.00
	130B2	Tipper Truck Drivers	Per Annum	100.00	100.00
<b>D. FEES</b>					
Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
131		Burial (Cemetery) Fees			
		General			
	131.01	CAT A - 1 - 5 years	Per Burial	20.00	20.00
	131.02	CAT B - 6 -17 years	Per Burial	20.00	50.00
	131.03	CAT C - Adults (Above 18 years)	Per Burial	30.00	100.00
	131.04	CAT D - Tombstone e.g. marble, terrazzo, vault, Concrete	Per Burial	1,000.00	500.00
	131.05	CAT E- Concrete Vault with building	Per Burial	500.00	1,000.00
	131.06	Home burial	Per Burial	1,000.00	1,000.00
132		Business/Product Promotion	One Week	200.00	200.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
133		Conservancy			
		Franchised			
	133.01	Franchise - Public Toilet Operators - WC (Pour flush, main station)	Per Month	200.00	250.00
	133.02	Franchise - Public Toilet Operators - Other WCs	Per Month	150.00	165.00
	133.03	Franchise - Public Toilet Operators - KVIP	Per Month	100.00	115.00
	133.04	WC	Per Visit	0.50	0.50
	133.05	KVIP	Per Visit	0.20	0.50
		Assembly Operated			
	133.06	Public Toilet (WC)	Per Visit	0.50	1.00
		<i>Public Bathhouse</i>			
	133.07	Public Bathhouse (with shower)	Per Visit	1.00	1.00
	133.08	Public Urinals	Per Visit	0.30	0.50
134		Crusade Outreach /Concert Programmes	Per Day	30.00	30.00
135		Environmental Health Inspection and Certificate fee	Per Visit		
	135.01	Application Forms		5.00	5.00
		<i>Suitability (Health) Certification</i>			
	135.02	CAT A - Hotels and Restaurants		50.00	50.00
	135.03	CAT B - Chop and Drinking Bars		40.00	40.00
	135.04	CAT C - Food Vendors		30.00	30.00
	135.05	Screening of Food and Drink Handlers and Hospitality industry staff (Hotel, Restaurant, Guest House etc)	Per Year Per Person	52.00	60.00
136		Exportation / Conveyance fees			
		Animals			
	136.01	Cow (Foreign Heardsmen)	Per animal	15.00	15.00
	136.02	Cow (Local Heardsmen)	Per animal	10.00	10.00
	136.03	Sheep, Goats, Pigs, Donkey, Dog etc.	Per animal	5.00	5.00
	136.04	Birds	Per bird	1.00	1.00
	136.05	Fish	Per basket	2.00	2.00
	136.06	Bush Meat	Per animal	2.00	2.00
	136.07	Charcoal	Per bag	2.00	2.00
	136.08	Cotton (Articulated Truck, Kia, Mummy truck, Abossey Okai macho, Motor king etc.)	Per load	10.00	10.00
		Firewood			
	136.09	- Articulated Truck	Per load	20.00	20.00
	136.10	- Mummy Truck	Per load	15.00	15.00
	136.11	- Kia Truck	Per load	15.00	15.00
	136.12	- Abossey Okai macho motor king/ Donkey Cart	Per load	5.00	5.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	136.13	Fruits and vegetables (Banana, Mango, Pawpaw, Pineapple, Pear, Oranges, cashew, tomatoes, garden eggs etc.)	Per crate/bag/ basket	1.00	1.00
	136.14	Coconut	Per load	2.00	2.00
	136.15	Milled Foods (Corn dough, Cassava dough, Groundnut paste, Gari etc.)	Per bag/ Per container	1.00	1.00
	136.16	Palm Fruit (Articulated, Kia, Mummy truck, 'Abossey Okai Macho', Motor king etc.)	Per Load	15.00	15.00
	136.17	Akpeteshie	Per tin	10.00	10.00
	136.18	Eggs	Per crate	0.50	0.50
	136.19	Roots and Tubers			
	136.20	Yam	100 pieces	2.00	2.00
	136.21	Yam - Articulator Truck	Per load	15.00	15.00
	136.22	Yam - Mummy Truck	Per load	15.00	15.00
	136.23	Yam - Kia Truck	Per load	12.00	12.00
	136.24	Yam - Abossey Okai macho motor king	Per load	5.00	5.00
	136.25	Cocoyam, Cassava, Potato	Per Maxi bag	2.00	2.00
	136.26	Cocoyam, Cassava, Potato	Per Mini bag	1.00	1.00
	136.27	Vegetable dealers	Per bag/crate/ basket	1.00	1.00
	136.28	Palm Oil, Coconut Oil, Groundnut Oil	Per gallon (4.5 Litres)	1.00	1.00
		Sawn Wood / Teak Trees Export			
	136.29	KIA Truck	Per Load	70.00	70.00
	136.30	Tipper Truck	Per Load	80.00	80.00
	136.31	Cargo Truck	Per Load	100.00	100.00
	136.32	Articulator Truck	Per Load	100.00	100.00
137		Lorry Park Fee			
		Commercial Vehicles			
	137.01	Taxi/Hiring	Per day	1.00	1.00
	137.02	Mini Bus Up to 12-23 seater	Per day	2.00	2.00
	137.03	Bus/Kia Up to 24-33 seater	Per day	2.00	2.00
	137.04	Bus/Kia (33 seater +)	Per day	5.00	5.00
	137.05	Articulated truck	Per day	5.00	5.00
	137.06	Rig Saw (Yellow Tricycle)	Per day	1.00	1.00
138		Market - Market Tolls (Daily/ Night Tolls)	Per day/night	1.00	1.00
139		<b>Marriage Fees</b>			
	139.01	Ordinance (Cap 127)	Per Registration	100.00	100.00
	139.02	Customary Marriage	Per Registration	70.00	70.00
	139.03	Divorce Certificate (Customary - Local)	Per Document	350.00	350.00
	139.04	Divorce Certificate (Foreign)	Per Document	1,000.00	1,000.00
	139.05	Certified True Copy	Per document	50.00	50.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	139.06	Registration of Churches for Marriage	Per Church	500.00	500.00
140		<b>Sale of Contract Documents</b>			
	B	Class B (Mun./Dist.) Goods & Services			
	140.01	CAT A - Above 400,000 (Approved by Regional Tender Review Committee)	Per document	300.00	300.00
	140.02	CAT B - Above 50,000 - 400,000 (Approved by Entity Tender Committee)	Per document	200.00	200.00
	140.03	CAT C - Up to 50,000 (Approved by Entity Head)	Per document	100.00	100.00
		Works			
	140.04	CAT A - Above 550,000 (Approved by Regional Tender Review Committee)	Per document	500.00	500.00
	140.05	CAT B - Above 90,000 - 550,000 (Approved by Entity Tender Committee)	Per document	300.00	300.00
	140.06	CAT C - Up to 90,000 (Approved by Entity Head)	Per document	200.00	200.00
141		Slaughter House			
	141.01	Slaughter of Cow/Donkey	Per animal	5.00	5.00
	141.02	Slaughter of Sheep/Goat/ Pig	Per animal	2.00	2.00
142		Waste Management	Per Trip		
	A	Dislodgement of Liquid Waste Dislodging			
	142.01	CAT A - Dislodging (Domestic)	Per Trip	30.00	30.00
	142.02	CAT B - Dislodging (Commercial and Industrial undertaking)	Per Trip	50.00	50.00
		<i>Solid Waste Dumping (By Private Organisations)</i>			
	142.03	CAT A - Domestic waste	Per Tonne	20.00	20.00
	142.04	CAT B - Commercial / Industrial waste	Per Tonne	50.00	50.00
143		Road Block (Funerals etc) - CAT B - Local Accesses	Per day	100.00	100.00
<b>E. FINES</b>					
Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
144		Building Offences			
	144.01	Penalty for development without permit	Per Case	50% of permit (in addition to principal)	50% of permit (in addition to principal)

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	144.02	Penalty For Unauthorised Placements (Temporal structures)	Per Case	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	144.03	Penalty for Refurbishment/ Renovation without permit	Per Case	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	144.04	Penalty for development in unauthorised places	Per Case	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	144.05	Penalty for Violating 'Stop-Work' Order	Per Case	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	144.06	Installation of Radio /TV /Internet /Communication Mast & Others - Refusal to obtain permit	Per Case	50% of permit (in addition to principal)	50% of permit (in addition to principal)
145		Environmental Health/Safety/ Sanitation Offences			
	145.01	Defecating at unauthorized places	Per Case	250 penalty units	250 penalty units
	145.02	Urinating at unauthorized places	Per Case	250 penalty units	250 penalty units
	145.03	Selling at unauthorized places	Per Case	250 penalty units	250 penalty units
	145.04	Indiscriminate disposal/burning of refuse	Per Case	250 penalty units	250 penalty units
	145.05	Weedy grounds	Per Case	250 penalty units	250 penalty units
	145.06	Excessive Noise Making	Per Case	Between 100 and 250 penalty units	Between 100 and 250 penalty units
	145.07	Cutting of trees without permit	Per Tree	250 penalty units	250 penalty units
	145.08	Failure to participate in Communal Labour/Clean-up Exercise	Per Case		Between 100 and 250 penalty units
	145.09	Selling or preparing food/drinks to the public without Health Certificate	Per Case		Between 100 and 250 penalty units
146		Impounding – Stray Animals	Per animal/ day		
	146.01	Collection - Sheep/ Goat/ Pigs/Dogs	Per animal/ day	50.00	50.00
	146.02	Collection - Donkey/ Horse/ Cow	Per animal/ day	100.00	100.00
	146.03	Feeding - Sheep/ Goats	Per animal/ day	3.00	3.00
	146.04	Feeding - Pigs	Per animal/ day	3.00	3.00
	146.05	Feeding - Dogs	Per animal/ day	3.00	3.00
	146.06	Feeding - Donkey/ Horse/Cow	Per animal/ day	5.00	5.00
147		Miscellaneous Offences			
	147.01	Removal/Destruction/Defacing of Street Name Signage	Per Case	120% of replacement cost	120% of replacement cost

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	147.02	Destruction of Street Light Poles/Other road furniture	Per Case	120% of replacement cost	120% of replacement cost
	147.03	Posting of bills at unauthorized places	Per Case	90	90
	147.04	Failure to pay BOP/Rate/Rent	Per Case	30% of amount owed (in addition to principal)	30% of amount owed (in addition to principal)
	147.05	Transfer of stalls/stores without Assembly approval		200.00	200.00
148		Retrieval Of Seized Tools/Machinery (For Various Offences)			
	148.01	1st Time	Per Case	100.00	100.00
	148.02	2nd Time	Per Case	150.00	150.00
	148.03	3rd Time	Per Case	300.00	300.00
149		Traffic Offences (Parking/Stopping/Waiting/Loading/Off-loading/Moving/Turning at unauthorized Places)			
	149.01	Earth Moving Equipment	Per case	600.00	600.00
	149.02	Articulator Truck	Per hour/ Case	600.00	600.00
	149.03	Tipper/Cargo Truck/Tractor	Per hour/ Case	600.00	600.00
	149.04	Pick-Up/ Cross-Country/SUVs Vehicle, Saloon Cars	Per case	200.00	200.00
	149.05	Taxi	Per case	400.00	400.00
	149.06	Buses (large)	Per case	600.00	600.00
	149.07	Trotro/Buses (small)	Per case	600.00	600.00
	149.08	Motor bikes/Tricycles (including Pragyia)	Per case	200.00	200.00
	149.09	Riding bicycle and motorbike in the market	Per case	30.00	30.00
		<i>Refusal to obtain vehicle sticker</i>			
	150.01	CAT A - Articulated/ Tipper Trucks	Per Case	120% of sticker cost	120% of sticker cost
	150.02	CAT B - Commercial/Private Vehicles	Per Case	120% of sticker cost	120% of sticker cost
	150.03	Refusal to emboss sticker	Per case	120% of sticker cost	120% of sticker cost
	150.04	Refusal to acquire Taxi Driver Licence	Per case	120% of sticker cost	120% of sticker cost
151		Illegal/Un-licenced Activities			
	151.01	Mining (Galamsey)	Per Case	20,000.00	20,000.00
	151.02	Sand Winning	Per Case	10,000.00	10,000.00



Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
<b>F. RENT</b>					
Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
152		Hiring of Assembly Facilities	Per day		
	152.01	CAT A - Assembly Hall (New Hall)	Per day	200.00	200.00
	152.02	Hiring of Golden City Park	Per event	1,000.00	1,000.00
	152.03	Hiring of Assembly Platform	Per day	200.00	200.00
	152.04	Hiring of Assembly Banking Hall (Thursday Market)	Per month	3,000.00	3,000.00
	152.05	Ground Rent (Enso Nyame Ye Cold Store)	Per month	100.00	100.00
	152.06	Ground rent (per Telephone Mast)	Per annum	1,500.00	1,500.00
	152.07	Ground Rent (Other Structures/Stores)	Per month	50.00	50.00
153		<b>Market Structures</b>			
		<b>Stores</b>			
	153.01	CAT A - In CBD - (Central Market) - Storey Building (Top Floor)	Per Month	60.00	60.00
	153.02	CAT A - In CBD - (Central Market) - Storey Building (Ground Floor)	Per Month	80.00	80.00
	153.03	CAT A - In CBD - (Central Market) - Medium	Per Month	30.00	30.00
	153.04	CAT A - In CBD - (Central Market) - Small	Per Month	20.00	20.00
	153.05	CAT A - In CBD - (Central Market) - Cubicles	Per Month	20.00	20.00
	153.06	CAT B - Satellite Markets (Thursday Market New Stores) - 1st Floor (Upstairs)	Per Month	80.00	80.00
	153.07	CAT B - Satellite Markets (Thursday Market New Stores) - Ground floor	Per Month	100.00	100.00
	153.08	CAT B - Satellite Markets (Thursday Market Old Stores)	Per Month	30.00	30.00
	153.09	CAT B - Satellite Markets (Golden City Park Stores)	Per Month	60.00	60.00
		<b>Stalls / Sheds/Pavillions</b>			
	153.10	CAT C - Outside CBD (Thursday Market New Stalls/Sheds)	Per month	20.00	20.00
154		<b>Official Residence</b>			
	154.01	Senior Staff Quarters (3-Bedrooms Apartment)	Per Month	100.00	100.00
	154.02	Senior Staff Quarters (2-Bedroom Apartment-Nsapor/Division-A)	Per Month	50.00	50.00
	154.03	Senior Staff Quarters (2 Bedroom Apartment-Senase/Division-B)	Per Month	30.00	30.00
	154.04	Junior Staff Quarters ( (1 Bedroom Apartment)	Per Month	20.00	20.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	154.05	Hiring of Parks - CAT B - Lorry Park (space rental)	Per month	200.00	200.00
155	<b>PERMIT CHARGES</b>				
	New Development				
	155.1	Building/Permanent Structure	Cost of construction	0.35%	0.35%
	155.2	Building/Permanent Structure (Residential)	Per metre square	2.50	2.50
	155.3	Building/Permanent Structure (Commercial)	Per metre square	4.00	4.00
	155.4	Hoarding Permit (only) (to develop)	Per metre	6.00	6.00
	155.5	Fence Wall Permit (only)	Per metre	3.00	3.00
	155.6	Mast Permit (Installation)	One Time Payment	16,000.00	16,000.00
	<i>Building Permit Renewal (upon expiration of original permit/extension of time)</i>				
	155.8	Residential	Per Project	200.00	200.00
	155.9	Commercial	Per Project	400.00	400.00
	155.10	Factories/ Industrial	Per Project	600.00	600.00
	155.11	Civic & Cultural	Per Project	200.00	200.00
	155.12	Open Space & Recreational Development	Per Project	500.00	500.00
	155.13	Educational	Per Project	300.00	300.00
	155.14	Renewal for Temporary Structures (Urban area)	Per meter square	15.00	15.00
	155.15	Renewal for Temporary Structures (Outside Urban area)	Per meter square	10.00	10.00
	<i>Permit to repair/renovate/rehabilitate/refurbish/convert</i>				
	155.16	Telecommunication Mast	Per mast	3,500.00	3,500.00
	155.17	All Others Structures (Commercial)	Per Project	5,000.00	5,000.00
	<i>Temporary Structure Permit (Constructional Site)</i>				
	155.18	Industrial/Commercial Properties/Office	Per Project	150.00	150.00
	155.19	Mixed Use	Per Project	100.00	100.00
	155.20	Residential	Per Project	80.00	80.00
	<i>Other Temporary Structures Permit (Provisional Site)</i>				
	155.21	Containers/Sealed Metal	Per Project	300.00	300.00
	155.22	Container (Fabricated Metals)	Per Project	200.00	200.00
	155.23	Sheds	Per Project	150.00	150.00
	155.24	Wooden Kiosks	Per Project	100.00	100.00
	<i>Other Charges</i>				
	155.25	Certified True Copy		50.00	50.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	155.26	Certificate of Habitation(COH)	% of Prevailing Building Permit Fee	20% of building permit cost	20% of building permit cost
	155.27	Demolition Permit	Per case	300.00	300.00
156		Permit For Construction:			
	156.1	Swimming Pool	Per Project	600.00	600.00
	156.2	Fountain/Water Falls	Per Project	200.00	200.00
	156.3	Tennis Court/Volley Ball/Basket	Per Project	300.00	300.00
	156.4	Football Pitch	Per Project	600.00	600.00
157		Road Crossing (Cutting) Permit Fees:			
	157.1	Asphalt Roads	Per Metre	Cost determined by DUR / GHA	Cost determined by DUR / GHA
	157.2	Paved/Surfaced Dressed Road	Per Metre	Cost determined by DUR / GHA	Cost determined by DUR / GHA
	157.3	Unpaved road		300.00	300.00
158		Thrust Boring			
	158.1	Asphalt Pavement Road	Per Metre	Cost determined by DUR / GHA	Cost determined by DUR / GHA
	158.2	Surface Dressed Road	Per Metre	Cost determined by DUR / GHA	Cost determined by DUR / GHA
159		Permit For Construction of Additional Septic Tank			
	159.1	Residential	Per Tank	75.00	75.00
	159.2	Commercial and Industrial	Per Tank	150.00	150.00
160		Permit For Construction of Additional Tanks - Filling Stations and Others	Per Tank	1,200.00	1,200.00
		<b>CHANGE OF USE</b>			
161		Residential to commercial			
		<i>1st Class</i>			
	161.1	Up to 0.32 acre	Per case	1,650.00	1,650.00
	161.2	0.33 - 1 acre	Per case	1,800.00	1,800.00
	161.3	Above 1 acre	Per case	2,250.00	2,250.00
		<i>2nd Class</i>			
	161.4	Up to 0.32 acre	Per case	1,125.00	1,125.00
	161.5	0.33 - 1 acre	Per case	1,350.00	1,350.00

Main Item	Sub item	Description of Item	Frequency/ Measure	2024 Approved Fees	Proposed for 2025
	161.6	Above 1 acre <i>3rd Class</i>	Per case	1,950.00	1,950.00
	161.7	Up to 0.32 acre	Per case	945.00	945.00
	161.8	0.33 - 1 acre	Per case	1,200.00	1,200.00
	161.9	Above 1 acre	Per case	1,650.00	1,650.00
162		Residential to Educational <i>1st Class</i>			
	162.1	Up to 0.32 acre	Per case	1,350.00	1,350.00
	162.2	0.33 - 1 acre	Per case	1,800.00	1,800.00
	162.3	Above 1 acre <i>2nd Class</i>	Per case	2,700.00	2,700.00
	162.4	Up to 0.32 acre	Per case	825.00	825.00
	162.5	0.33 - 1 acre	Per case	1,125.00	1,125.00
	162.6	Above 1 acre <i>3rd Class</i>	Per case	1,350.00	1,350.00
	162.7	Up to 0.32 acre	Per case	525.00	525.00
	162.8	0.33 - 1 acre	Per case	825.00	825.00
	162.9	Above 1 acre	Per case	1,125.00	1,125.00
163		Residential to Civic and Cultural <i>1st Class</i>			
	163.1	Up to 0.32 acres	Per case	1,650.00	1,650.00
	163.2	0.33 - 1 acre	Per case	2,100.00	2,100.00
	163.3	Above 1 acre <i>2nd Class</i>	Per case	2,925.00	2,925.00
	163.4	Up to 0.32 acre	Per case	825.00	825.00
	163.5	0.33 - 1 acre	Per case	1,125.00	1,125.00
	163.6	Above 1 acre	Per case	1,350.00	1,350.00
164		Educational to residential	Per case		
	164.1	Up to 0.16 acre	Per case	1,650.00	1,650.00
	164.2	0.17 - 0.32 acre	Per case	2,250.00	2,250.00
	164.3	0.33 acre and above	Per case	2,925.00	2,925.00
165	164.4	Publication of Approved Rezoning Request	Per case	500.00	500.00