

## ANNUAL ACTION PLAN 2022

### Development Dimension: Economic Development

**Adopted Goal: Build a robust enabling environment for the growth of private sector and the modernization of agriculture.**

Program	Sub-program	Broad Activities	Location	Timeframe (Year 2022)				Cost			Program Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating
Management & Administration	Planning, Budgeting, Finance and Coordination	Provide skills training in revenue mobilization techniques to revenue staff.	Berekum	X		X		4,000	8,000.00		√		HRD	CA
		Identify other forms of revenue sources	Municipal wide	X	X	X	X	2,000	3,000		√		FD	CA
		Educate and sensitize rate payers on the need to pay taxes	Municipal wide	X	X	X		2,000	2,500		√			
		Re-train all Accounts officers and Heads of Departments and Units on PFM Act and Spend only on	Berekum Municipal Assembly		X	X		3,000	5,000		√		CA	FD

		prioritized /budgeted areas												
Economic Development	Trade, Industry and Tourism services	1.Organize stakeholder's fora to identify tourism attractions/ Centers  2.Promote local tourism potentials	Zonal Councils Capitals	X	X	X	X	2,500	2500		√		MA	Ghana Tourism Authority
Economic Development	Trade, Industry and Tourism services	Facilitate the construction of Gari factory under 1District 1 factory	Namasua		X	X	X	10,000			√		MA	Mins. Of Trade/I ndustry
Economic Development	Trade, Industry and Tourism services	Facilitate provision of Credit Funds to 50 trained youth as start-up capital	Selected Beneficiaries	X	X	X	X	500	500				MA	BAC
Economic Development	Trade, Industry and Tourism services	Support 50 youth acquire employment skills (Auto works, Wood works, Construction Works Farming etc.	Selected Beneficiaries	X	X	X	X	11,500	11,500		√		MA	BAC

Economic Development	Agricultural Services and Management	Organize quarterly treatment for livestock in the Municipality by vaccinating 30,000 poultry, 20,000 small ruminants and 10,000 cattle against diseases	Municipal wide	X	X	X	X	20,000	5,000		√		MOF A	MA
Economic Development	Agricultural Services and Management	Procurement of farmers day items	Berekum	X	X	X	X	100,000	5,000		√		MOF A	MA
Economic Development	Agricultural Services and Management	Train 35 farmers on the Farmer Business School model	Berekum	X					3,000	2,030.00	√			BEMA
Economic Development	Agricultural Services and Management	Sensitize 40 farmers on gender equality in 4 communities	Senase ,Kato ,Kutre No 1, Namasua	X	X	X		1,000	2,000	990.00	√			BEMA
Economic Development	Agricultural Services and Management	Sensitize 6 other operational areas on IMO technology	Kotaa, Namasua, Biadan, Akrofro, Kutre1, Kutre 2		X			1,000	1,000	1,805.00	√			BEMA

Economic Development	Agricultural Services and Management	Carry out Livestock census in all the communities	Berekum	X			X	250	500	250.00	√			BEMA
Economic Development	Agricultural Services and Management	Training of 30 farmers (20 males and 10 females) on safe use of pesticides and how to PPEs when spraying	Berekum	X				2,000	1,000	840.00	√			BEMA
Economic Development	Agricultural Services and Management	Train 20 women farmers on mushroom production	Berekum		X			2,000		760.00	√			BEMA
Economic Development	Agricultural Services and Management	Train 50 livestock farmers on Good Animal husbandry	Berekum			X		2,000		3,700.00	√			BEMA
Economic Development	Agricultural Services and Management	Purchase and distribute coconut/mango seedling under the PERD program			X			10,000	1,000	60,000.00	√			BEMA
Economic Development	Agricultural Services and Management	Support to PFJ and PERD	Municipal wide	X	X	X	X	10,000	5,000		√			
Economic Development	Agricultural Services and Management	Purchase and distribute coconut and mango seedlings	Municipal wide	X	X	X	X	10,000	5,000		√			

Economic Development	Agricultural Services and Management	Organize 4No. Workshops and Consultative meetings between MA and Private sector.	Urban Berekum	X	X	X	X	20,000	5,000		√			
<b>TOTAL</b>								<b>103,750</b>	<b>56,500</b>	<b>70,375</b>				
<b>SUB-TOTAL</b>								<b>230,625.00</b>						

## Development Dimension: Social Development

**Adopted Goal: Create opportunities for the overall well-being and development of human capital and promote the welfare of the vulnerable and excluded**

Program	Sub-program	Broad Activities	Location	Timeframe (Year 2022)				Cost (GHC)			Program Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating	
Social Services Delivery	Environmental Health and Sanitation Services	Maintenance of final waste disposal site	Namasua	X	X	X	X	320,000.00				√		MA	Waste Landfill Company
Social Services Delivery	Environmental Health and Sanitation Services	Evacuation of Solid waste heaps	Kutre No.1, Mpatasie, Kato, Senase, Biadan	X	X	X	X	235,000.00				√		MA	MEHU /MLG DRD/IDA
Social Services Delivery	Social Welfare and Community Services	Fumigation/rector control at Sanitary sites and other public places in the Municipality	Municipal wide	X	X	X	X	230,000.00				√		MA	Zoomlion GH Ltd./MEHU
Social Services Delivery	Environmental Health and Sanitation Services	Procurement of stationery, equipment and logistics for Environmental Unit	Berekum	X	X	X	X	38,000.00				√		MA	MEHU
Social Services Delivery	Environmental Health and Sanitation Services	Support for MEHU's activities (Education Programs, clean-up exercises, sanitary items, inspections,	Municipal wide	X	X	X	X	53,000.00				√		MA	MEHU

		National Events, Pauper burials, etc.)												
Social Services Delivery	Environmental Health and Sanitation Services	Provision of sanitation improvement package		X	X	X	X	287,500.00			√		MA	Zoomlion GH Ltd./MEHU
Social Services Delivery	Social Welfare and Community services	facilitate scaling – up of LEAP beneficiaries by 100%	Selected beneficiaries		X	X		3,392.00	4,000.00		√		DSW CD	CA
Social Services Delivery	Social Welfare and Community services	Build the capacity of 50 vulnerable persons in in IGA Skills	Selected beneficiaries	X	X	X	X		10,000.00		√		DSW CD	CA
Social Services Delivery	Social Welfare and Community services	Form child rights clubs in basic schools in 20 Basic Schools	Selected schools		X	X		4,000.00	2,500.00	1,500	√		DSW CD	CA
Social Services Delivery	Social Welfare and Community services	Organize sensitization program on children and Women rights and welfare	4 Zonal Councils' Capitals	X	X	X	X	3,000.00	2,500.00	500	√		DSW CD	CA
Social Services Delivery	Social Welfare and Community services	sensitize 50 women on the need to participate in decision making process welfare	4 Zonal Councils' Capitals	X	X	X	X	4,500.00	3,000.00	1,500	√		DSW CD	CA/Dept of Women
Social Services Delivery	Social Welfare and Community services	Support all registered PWDs in the Municipality to register with NHIS	Selected beneficiaries	X	X	X	X	10,000.00			√		MA DSW CD	PWDs Associations

Social Services Delivery		Support 100 PWDs to acquire employment skills (Wood works, Construction Works Farming etc.)	Selected beneficiaries	X	X	X	X	20,000.00		160,000	√		MA	PWDs Associations
Social Services Delivery	Education Youth and Sports and Library services	Support GES programs (Mock exam, STME Clinics, Sports & Cultural, My first day at school, etc.)	Municipal wide	X	X	X	X	50,000.00			√		GET Fund	MA, GES
		Provide 325 dual and 200 mono-desks.	Selected schools		X	X		300,000			√		MA	GET Fund GES
		Provide 125 sets of Teachers furniture	Selected schools			X	X	62,500			√		GET Fund	MA, GES
		Support GES Training programs (capacity building for Headteacher, Cluster Based Inset for teachers	Municipal wide	X	X	X	X	60,000.00			√		GES	MA
		Undertake monitoring of PPEs to schools	Municipal wide	X	X	X	X	60,000.00			√		GES	MA
		Construct and furnish GES Office building	Berekum					1,000,000			√		MA	GES
		Construct 1No. 3-Unit Classroom Blocks	Selected communities	X	X	X	X	280,000			√		MA	GES GETF und
		Construct 1No. 3-Unit Classroom	Kyereyawkrom				119,574.71			√		MA	GES GETF	



		Blocks												und	
		Construct 2No. 6-Unit Classroom Blocks	Selected communities					1,000,000			√		MA	GES GETF und	
Social Services Delivery	Public Health Services and Management	Construct & equip CHPS Compound	Akatim,			X	X	240,000		200,000	√		MA	MOH GHS	
		Completion of 1No.CHPS Compound	Namasua	X	X			200,000				√	MA	MOH GHS	
		Construction of 743M of British inn Junction Road,Streetlights and 1No.Traffic light	Thursday	X	X			109,363.00		1300,000.00			√	MA	URD
		Construction of 2-Story (40 Unit), Lockable Stores/Banking Hall/Office and external works at Berekum Lot2 (Phase)													
		Provide health equipment and logistics	Selected health facilities			X	X	35,000				√		MA	MOH GHS
		Organise Malaria prevention Campaigns	Municipal wide	X	X	X	X	5,000				√		GHS	MA
		Construct 2No. Nurses Quarters	Berekum	X	X					400,000		√		MOH	MA

		Rehabilitate Health center	Brenyekwa		X	X	X			50,000	√		DONOR	MA/GHS
		Facilitate the construction of Agenda 111 Hospital	Kutre No.2	X	X	X	X	10,000			√		MA	GHS
		Facilitate the acquisition and distribution of treated bed nets	Municipal wide	X	X	X	X	14,000			√		GHS	MA
Social Services Delivery	Public Health Services and Management	Organize HIV/AIDS prevention campaign	Municipal wide	X	X	X	X	3,500			√		MA	GHS
		Support Voluntary counselling and Testing services	Municipal wide	X	X	X	X	3,000			√		MA	GHS
Social Services Delivery	Environmental Health and Sanitation Services	Construct 2No. 10-Seater WC Toilet with mechanized Boreholes	Kutre No.1, Kutre No.2		X	X	X	300,000			√		MA	GHS
		Undertake the construction of household and institutional latrines	Municipal wide	X	X	X	X	100,000			√		MA	GHS
		Facilitate the construction of small-town water system	Kutre II /Anyinasu	X	X	X	X	10,000			√		MA	CWSA

		Drill and Construct 5no. Boreholes	Municipal wide	X	X	X	X	200000.00			√		MA	CWS A
<b>TOTAL</b>								<b>6,924,392</b>	<b>22,000</b>	<b>763,500</b>				
<b>SUB- TOTAL</b>								<b>7,709,892</b>						

## Development Dimension: Environment, Infrastructure and Human Settlement

Adopted Goal: To ensure Sustainable Improvement and expansion of production infrastructure and services for accelerated development

Program	Sub-program	Broad Activities	Location	Timeframe (Year 2022)				Cost			Program Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating
Environmental Management	Natural Resources Conservation and Management	Educate communities on disaster prevention and management	Selected locations	X	X	X	X	2,500	1,500		√		NAD MO	CA
Environmental Management	Natural Resources Conservation and Management	Procure Relief Items for Disaster Management	Municipal wide	X	X	X	X	30000	10000		√		NAD MO	CA
Environmental Management	Natural Resources Conservation and Management	Train and equip volunteers on disaster prevention and management	Selected locations		X	X	X	7,500	2,500		√		NAD MO	CA
		Organize public education program on environmental pollution in communities		X	X	X	X	2,500	1,500		√		NAD MO	CA/ EPA/ GNFS
		Organize tree planting campaigns	Selected communities	X	X	X	X	10,000	2,000		√		Forest service commission	MA MOFA

		Sensitize farmers, agro-processors and others on climate change resilience & management.	Municipal wide		X	X	X	2,500			√		NAD MO/ MOF A/GN FS	CA
Infrastructural development and Management	Public Works, Rural housing and Water Management	Procure 100no. light poles and accessories to Extend electricity to newly developed areas	communities without the facility	X	X	X	X	60,000			√		Works Dept.	VRAN/ EDCO
		Provide Streetlights and rehabilitate faulty ones	Selected locations	X	X	X	X	100,000			√		Works Dept.	MPCU
		Construct lorry park to decongest Central Business District	Berekum Thursday Market	X	X			300,000			√		MLG DRD	MA
		Maintenance of Market Facilities	All markets	X	X	X	X	80,000.00			√		IDA/ MLG RD	Works Dept.
		Construction of 88No. Lockable stores 4No. 20-unit stalls, and paving of 3,000m2 stores and stalls area at Berekum Thursday Market	Berekum Thursday Markets	X	X	X	X			3,495,755.43		√		MPC U

		Construct 100No. Lockable Stores, 4No.14unit stalls, Fire Hydrant, pavement of Market Area (4,500m <sup>2</sup> ) and Fencing of Market (800x 320ft), Supply and installation of 250No. galvanized streetlights	Berekum Thursday Market  Berekum Township	X	X	X	X			8,072,811.68	√		Works Dept	MPCU
Infrastructural development and Management	Urban Roads and Transport Services	Upgrading of 5km Berekum Township Roads into 14km of asphalted road over, 5km pedestrian walkways constructed 4No. Speed ramps rails-8No. pedestrian walkways ‘U’-shaped drain 900km of Road line marking 32 No Roads sign	Berekum, Senase, Biadan Kato, Nyamebekyere A & B Amangoase, Atonotia, Sabon Zongo, Kato Sofokyere link, Berekum Continental and Kyiriwedie	X	X	X	X	1,500,000			√			
		Facilitate for resurfacing of 5km Urban/Trunk Roads	Berekum township	X	X	X	X	900,000			√		Urban roads	MPCU

		Reshape 12km feeder roads	Selected area	X	X	X	X	250,000			√		Urban roads	MPCU
		Support Transport Unions to retrain drivers	Municipal wide	X	X	X	X	6,000			√		Urban roads	MPCU
		Construct Secondary and tertiary drains	Selected locations	X	X	X	X	1,600,000			√		Works Dept.	CA/ML GRD/W B
		Surfacing of 745m Berekum town roads with 2000m drains and supply and installation of 150no. Galvanized Street lights with accessories and installation of 3No. Traffic Lights	Municipal wide	X	X	X	X			1,600,000	√		Urban roads	MPCU
Infrastructural development and Management	Spatial planning	Dialogue with traditional authorities on the importance of structured layout schemes Prepare community layout schemes	Akroforo, Akatim, Mpatapo	X	X	X	X	15,000		25,000	√		DDP	MA
	Spatial planning	Completion of 1 No. local plan	Urban Berekum/ Municipal wide	X	X	X	X			50,000	√		DDP	MA

Infrastructural development and Management	Spatial planning	Prepare community layout schemes	Mpatapo	X	X	X	X			30,000	√		Physical Planning Dept.	Works Dept.
	Spatial Planning	Street naming and property addressing	Berekum	X	X	X	X	50,000			√		PPD	MA
	Spatial Planning	Organisation of spatial (12) committee meetings	Berekum	X	X	X	X	24,000			√		PPD	MA
<b>TOTAL</b>								<b>2,186,000.00</b>	<b>7,500</b>	<b>18,236,673.11</b>				
<b>SUB- TOTAL</b>								<b>20,430,173.11</b>						



**Development Dimension: Governance, Corruption, and Public Accountability**  
**Adopted Goal: To promote transparency, accountability and good governance in the Municipality**

Program	Sub-program	Broad Activities	Location	Timeframe (Year 2022)				Cost			Program Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating
Management and Administration	Planning, Budget, Monitoring & Evaluation	Purchase of office equipment and furniture	BEMA	X	X	X	X	5,000	5,000		√		CA	-
		Purchase stationery and office consumables	Berekum	X	X	X	X	15000	10000		√		CA	
		Internal running of the organization	BEMA	X	X	X	X	200000	100000		√		CA	
		Purchase of stanby generator (50KVA)	BEMA	X	X	X	X	90000			√		CA	
		Purchase of office equipment and furniture for HR Department	HR Department	X	X	X	X	6,000			√		HR	CA
		Purchase of office equipment and furniture for STATS Department	STATS Department	X	X	X	X	6,000			√		CA	-
		Purchase of furniture for the Assembly Hall	Assembly hall	X	X	X	X	130000			√		CA	-
		Staff and Assembly members capacity building	Berekum	X	X	X	X	114000			√		CA	-

		Training of staff and skills dev't	Berekum	X					80000		√		HRD	MA
		Training of newly recruited staff in the Local Government protocols	Berekum			X			800		√		HRD	MA
		Training of officers in electronic filing system and Record Management	Berekum		X			12,000			√		HRD	MA/Consultant
		Training in GIFMIS, PFM Act and Procurement Act	Berekum	X				10,000			√		CA	MA/Consultant
		Procure equipment (laptops, and printer, GPS and measuring tapes)	Berekum	X				10,000			√		CA	MA/Consultant
		Train 20 women group leaders in leadership qualities	Municipal wide	X				10,000			√		CA	MA/Consultant
		Establish revenue and socio-economic database	Municipal wide	X				100,000			√		CA	MA/Consultant
Management and Administration	Planning, Budget, Monitoring & Evaluation	Implement MA's Public Participation Strategy document. (Town Hall Meetings,	Municipal wide		X	X	X	3,000			√		CA	-

		SPEFA, Fee-fixing consultation etc.)												
		Train and re-train Zonal Council members	4 Zonal Councils Capitals	X	X	X	X	5,000			√		CA	-
		Provide logistics and equipment to Zonal Council offices	4 Zonal Council Capitals	X	X	X	X	7,500			√		CA	-
Management and Administration	Disaster prevention and Management	Facilitate the provision of logistics and equipment to Municipal Fire Service Office	Berekum		X	X	X	5,000			√		CA	GNFS
	General Administration	Sponsor MA staff to attend various training programs	Selected beneficiaries	X	X	X	X	20,000	5,000		√		CA	Training Institutions
		Maintenance of Official Vehicles	Berekum	X	X	X	X	20,000			√		CA	-
	Public works rural housing and water management	Rehabilitate Administration Block	Berekum		X	X		20,000			√		Works Dept	MA
Infrastructural development and Management	Maintenance of Official Bungalows	Berekum	X	X	X	X	50,000.00				√		Works Dept	MA
		Construct 1No.	Berekum	X	X			250,000.0				√		Works

		semi- detached quarters for senior staff						0					Dept		
		1. Construct Bungalow for Divisional Police Commander	Berekum		X	X	X	500,000			√		Works Dep't	Ghana Police Service	
		2. Establish Police Post	Kato												
		Refurbish Assembly Hall (100No. seats)	Berekum Municipal Assembly	X	X	X	X		150,000		√		CA	-	
<b>TOTAL</b>								<b>737,500</b>	<b>161,600</b>						
<b>GRAND TOTAL</b>								<b>899,100</b>							

**Development Dimension: Emergency Planning and Response, Including Covid 19 Recovery**

**Adopted Goal: To promote and mainstream emergency planning and preparedness into Berekum East development planning process to respond to emergencies including COVID 19.**

Programme	Sub-program	Broad Activities	Location	Timeframe (Year 2022)				Cost			Program Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating	
Social Services Delivery	Public Health Services and Management	Purchase and distribution of COVID 19 PPEs	Municipal wide	X	X	X	X	20,000				√		MA	GHS
		Conduct screening of Covid 19 Virus in the Municipality	Municipal wide	X	X	X	X	10,000				√		MA	GHS
		Conduct campaign to create awareness of the Covid 19 Virus	Municipal wide	X	X	X	X	5,000				√		MA	GHS
		Provision for Emergency Planning and response	Municipal wide	X	X	X	X	50,000	20,000			√		MA	-
		Construction of Rehabilitation center	Brenyekwa		X	X	X			50,000		√		DONOR	MA/GHS
<b>TOTAL</b>								<b>85,000</b>	<b>21,500</b>	<b>50,000</b>					
<b>GRAND TOTAL</b>								<b>156,500.00</b>							

**Development Dimension: Implementation, Coordination, Monitoring and Evaluation**

**Adopted Goal: To promote the delivery of development outcomes in the municipality.**

Program	Sub-program	Broad Activities	Location	Timeframe (Year 2022)				Cost			Program Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating	
		Monitor and evaluate development projects	Municipal wide	X	X	X	X	100,000			√		MA	CA	
		Facilitate the preparation and implementation of plans for Monitoring and Evaluation		X	X	X	X	20,000	5,000		√		MA	CA	
		Organize workshops for dissemination of plans and reports among stakeholders		X	X	X	X	5,000	3,000		√		MA	CA	
		Provision for environmental and social safeguard issues	Municipal wide	X	X	X	X	100,000			√		CA	EPA	
<b>TOTAL</b>								<b>285,000</b>	<b>8,000</b>						
<b>SUB-TOTAL</b>								<b>233,000</b>							
<b>ANNUAL ACTION PLAN 2022 GRAND TOTAL</b>								<b>29,662,790.11</b>							